

## Production Update

JRRD Editorial Board Meeting  
July 22, 2010  
Baltimore, MD

Dinner Speaker  
Maryn Rosenberg  
Technical Writer-Editor  
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# Production Schedule

July						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Holiday: 4th of July	6	7 47-5 Initial Edits	8	9	10
11	12	13	14	15	16 47-6 TOC	17
18	19	20	21 47-5 Final Cx to Layout	22	23 47-6 Mechanical edits	24
25	26	27	28	29	30 47-5 to Printer	31

					47-7 TOC	
22	23	24	25 47-6 Final Cx to Layout	26	27 47-7 Mechanical Edits	28
29	30	31				



- 🔥 New production schedule started in January 2010.
- 🔥 Work backward from the date we want issue to come out and overlap issues/deadlines.
- 🔥 Email reminders are sent 2 or 3 days before deadline.
- 🔥 Currently, we are ahead of schedule and are revising all the deadlines upward.



### Copyediting

Tristan, Hanna, Maryn (approved telecommuter), Rebecca (approved telecommuter), Christine (vendor), Charlotte (approved telecommuter).

### Layout

Nick, Celeste, Lisa, Robert (approved telecommuter).



- 🔥 Snowstorms of Winter 2010: Federal government was effectively shut-down for more than a week.
- 🔥 JRRD production schedule: No adverse effects.
- 🔥 Telecommuting employees continued to work when other federal employees were at home.



## Why does JRRD Copyedit?

No one ever has ever complained that a scientific research article is TOO CLEAR!

- 💡 To make our authors look good.
- 💡 To make our journal look good.
- 💡 To make all the information we publish accessible to as broad an audience as possible, including clinicians, researchers, veterans, caregivers, policy makers.



- 🔧 Ahead of the curve on modernizing workflows: all electronic peer review in place for last 7 years.
- 🔧 Completely electronic in-house workflow until PDF proof stage (and we have looked into electronic proof reviews).
- 🔧 eXstyles: incorrect reference formats can affect credit for publication.





- 🔧 Our workflow is strikingly similar to JAMA and Archives journals.
- 🔧 JAMA also performs a “heavy” copyedit and modifies figures to their specifications.
- 🔧 Tracked changes version of manuscript is sent with initial queries, followed by PDF proof.
- 🔧 JAMA uses eXstyles for references.



- 🔧 We will be updating our Instructions for Authors (IFAs) for the new year.
- 🔧 We will be including information on submitting video files; CrossRef; photo releases for images that show faces or identifying characteristics, and other aspects of submission/production process.



## What would like us to do differently?

- 🔧 Changes to IFAs?
- 🔧 Changes to production process?
- 🔧 More involvement? (e.g., online forum to interact with editorial office and each other, LinkedIn newsletter?)

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## What can we do better?

- 🔧 Production/schedule.
- 🔧 Copyediting/layout.
- 🔧 Communication (internal—with you and each other; external—with authors).

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